

final

**Goodwin Library Trustees
Meeting Minutes
July 18, 2017**

Present:

Jo-Ann Konieczny, Chair
Alison Donta-Venman
Caryn Perley
Alan Weinberg
David Moskin
Maureen Devine
Patrick Borezo, Library Director

Meeting called to order: 7:07pm.

Minutes: The minutes for the Trustee meetings of 6/13/17, 6/20/17, and 6/28/17 were approved unanimously.

Director's Report: The library had 1,872 patron visits in June and circulated 3,675 items. \$22,697.98 was expended during this month.

There are 100 participants so far in the Summer Reading program.

Ella Reilly Stocker has been hired as the new Youth Services Coordinator. She will begin on July 29th. Trustees requested that Patrick consult with David Nixon as to any CORI requirements for new employees at the library.

David Moskin has hung Hadley Library fund banners outside the library and will be working on a fundraising "thermometer". David will also contact PVTa about placing a bus shelter/bench at the library stop inasmuch as the existing bench is in poor condition and needs to be replaced.

The Friends are tentatively planning an October book sale as the annual Fall Fest event.

Construction Grant – Next Steps: The trustees will need to provide a specific amount to be requested from the town for the new library as soon as possible in advance of finalizing the warrant for the special town meeting in August. A date for the August town meeting has not yet been set. Alison will contact Phil O'Brien of Johnson Roberts Associates for updated construction costs and will also contact MBLC to determine if certain cost estimates can be reduced or eliminated. Other available funds in hand, including capital campaign donations, undesignated library funds and LIG/MEG funds will be determined for possible offset of town funding. Trustees agreed that it would be desirable to request from the town an amount that would be less than the state grant and less than 50% of the overall cost of the library. The trustees will meet to approve a funding request amount for the town meeting warrant in the near future.

A construction grant meeting with MBLC is scheduled for August 17 in Westwood, and any trustee who can do so is urged to attend.

Capital Campaign: An event on 9/23 is being planned by the Sam Pollard Childrens Room fund raising committee.

In view of the short time frame before town meeting, efforts of the capital campaign committee and Friends need to focus primarily on getting out the vote for the August town meeting. Specific steps and strategy will be discussed at a “get out the vote meeting” on August 8.

Next Meeting: August 8, 2017

Meeting adjourned: 9:07 pm

Respectfully submitted for approval,

Alan Weinberg
Secretary, Board of Trustees